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BELLE MONT MANSION SPECIAL EVENT REGULATIONS

1. All special events must be approved and scheduled by the site director and the Alabama Historical Commission. Prior to approval, a written description of the event and a signed contract are required. A deposit of \$150 must be received to reserve the facility. The deposit should be in check form and will be returned to the Event Host after clean up of the event and payment is received.
2. Events planned during regular and after hours are charged a rate of \$5 per person, with the minimum charge of \$100 and a maximum charge of \$500. Belle Mont employees and volunteer docents will be escorts in the museum during the event. No open flames, candles, lamps, etc., are allowed inside or in the courtyard at Belle Mont. No food or drinks may be served or carried inside the museum. Refreshments must be served on the grounds or in the rear courtyard. If any tables, chairs, tents, etc., are required, they must be provided and paid for by the Event Host. Events may not be held after sundown without special permission.
3. Cleanup and garbage disposal immediately following the event is the responsibility of the Event Host.
4. No kitchen facilities are available on site. All food and drinks must be pre-prepared or catered and served outside of the museum. Potable water is NOT AVAILABLE on site.
5. No food, drinks, or smoking allowed inside the museum.
6. One small permanent bathroom facility is available. No portable potty is located on site. If one is needed, the Event Host must arrange and pay for extra facilities.
7. Belle Mont and the Alabama Historical Commission are not responsible for any injury or accident, or for any lost or stolen personal items.

8. It is illegal to hunt, trap, pursue, catch, or kill any bird or animal, or to remove any plant or natural feature from the grounds.
9. Use of metal detectors is prohibited. Artifacts may NOT be removed from the grounds and buildings.
10. Examples of special events include weddings, receptions, family reunions, club meetings, and historical society gatherings. Spirits may be served but not purchased by guests during events.